



## Florida Residency for Tuition Purposes Form GUIDE

This guide will help you complete your residency form and answer frequently asked questions. Please read all the information and instructions on the "Florida Declaration for Tuition Purposes" Form.

### What is Florida Residency?

For tuition purposes, a student is classified as a resident or non-resident. Per Florida State Statute, students seeking Florida residency are required to submit documentation that proves their residency status.

Students classified as **residents** will be charged \$2.92 per clock hour.

Students classified as **non-residents** will be charged \$11.31 per clock hour.

### How do I declare Florida Residency?

**The FIRST STEP** to decide what type of documentation is needed is to determine if the student is dependent or independent. You will be required to provide two documents that prove you have maintained legal residency in Florida for at least 12 months prior to the first day of class.

#### Am I a dependent or independent student? What documents do I need to declare Florida Residency?

You are a **DEPENDENT** student if: You are eligible to be claimed by your parents as a dependent on their taxes.



Your PARENT is the claimant.  
your PARENT completes the bottom four lines on page 1  
Your PARENT must attend registration with you and the two proofs of residency documents need to be under their name.  
Your PARENT is the claimant. Your PARENT will print his/her name, sign, and date form on page 2 as the Claimant.

You are an **INDEPENDENT** student if one of the following applies:

You provide more than 50% of your own support.

You are at least 24 years old, married, or have dependents.

You are a graduate or professional student, a veteran, a member of the armed forces, a ward of the court, or someone with legal dependents other than a spouse.



YOU are the Claimant and YOU complete all the information on the Residency Form.  
YOU will show TWO documents under your name to prove YOU are a Florida resident.  
YOU will sign and date the form on page 2 as the Claimant.

There may be limited cases where a person under the age of 24 may qualify as an independent student.

**The SECOND STEP** is to review the list of documents on page 2 of the residency form and to determine which **two** documents you can provide. One proof of residency document must be from the list labeled "Tier 1." The second document can be from either "Tier 1" or "Tier 2" list.

### \*IMPORTANT INFORMATION ABOUT RESIDENCY DOCUMENTS \*

Most people provide a Florida Driver's license AND a Florida Vehicle Registration card (or a Florida Voter's Registration card). However, there are other ways to prove residency.

The TWO proofs of residency must show the documents have been valid for at least 12 months. If the document, license, or registration was recently renewed, it may not give a date that is more than 12 months old. Look at your documents very carefully.

Whether you are a dependent or an independent student, we will also need to see: Your Driver's License (or Florida Government-issued Photo ID) and your Social Security Card